

April 2, 2019

To: All Respiratory Therapy Students in the State of Michigan

From: The Michigan Society for Respiratory Care (MSRC)

The MSRC wishes to encourage the professional growth of the students in our field. We believe early exposure to the interplay among and between the State Societies, the American Association for Respiratory Care (AARC) Board of Directors (BOD) and the AARC's House of Delegates (HOD) will be a wonderful experience for a motivated student.

Are YOU that student? If so, the MSRC will provide you up to 3 nights' lodging, round trip airfare, and per-diem expenses for the Summer HOD meeting in Fort Lauderdale, FL which will be held on July 23rd/24th 2019. **One student will be selected for this meeting!!** You will get to meet some of the legends in our field; people you have or will read about in AARC publications, authors of textbooks and guides, and members of the AARC BOD.

The application is a 2-part process, here's how it works:

1. AARC Student Mentorship Application:

- a. You must be an active AARC Student member and submit a SEPARATE application via the AARC Student Mentorship Program which is **due by June 1st** http://c.aarc.org/member_services/house_delegates/mentorship_program

2. For the MSRC application process:

- a. You must submit a letter of recommendation from either your Program Director or Clinical Director along with an essay to Joanna Coddington (MSRC Executive office) jcoddington@mhsa.com **no later than May 10th, 2019.**
- b. In the subject line, type "I Want to Go to Fort Lauderdale!" so that it doesn't get missed. Make sure you receive a confirmation of receipt within a few days.
- c. At the head of the essay, include name, address, phone number, school and AARC member number. Entries without this information will not be considered.
- d. On a *single* page, in **size 12 font**, explain why we should send you to the Summer HOD meeting.
- e. The Michigan HOD Delegates, the Awards/Scholarships Chair and the Education Chair will be selecting the winners. We will consider grammar, spelling, **why you believe the HOD and the AARC are important**, and your ability to clearly express yourself.
- f. Involvement in the MSRC at some capacity will earn additional points.
- g. The selected applicant will be notified by May 24th.

If you are selected, here's what we expect of you:

1. You will commit yourself to being available July 22-25th, 2019. The HOD hosts a 'meet-and-greet' during the evening of the 22nd, meets 23rd/24th and adjourns at about 5 p.m. on the 2nd day. The MSRC will reimburse you for airfare and lodging after you submit your receipts via a travel expense from which you can request from Joanna Coddington @ jcoddington@mhsa.com
2. When you return, we would like you write up your experience to be shared/presented at a future MSRC House meeting.
3. You will sign an agreement to reimburse the MSRC for all non-reimbursable expenses in the event you cancel your trip.
4. You will be representing the MSRC at the meetings. Therefore, you will be expected to show up on time for meetings, dress appropriately (business casual), and conduct yourself properly. This does NOT mean you can't have fun

GOOD LUCK! Be creative!